

## Note on claiming for Staggered Deductions

### Fighting Fund

If you have not requested staggered deductions you can submit your Fighting Fund claim using CORE details as a single claim on the January payslip.

If you requested deductions on a staggered basis but wish to claim your Fighting Fund payment in a single claim, you can await the last payslip with deductions (March) to make your claim.

In both scenarios above - assuming you were on strike for 8 days - when you are asked 'for how many days have you been deducted pay' you should supply '8', when asked 'I am claiming for the following number of days' you should supply '6' (from day 3).

If you requested deductions on a staggered basis but prefer not to wait until March you can claim on January, February, March as deductions arise. In this scenario - assuming you were on strike for 8 days - when you are asked 'for how many days have you been deducted pay' you can supply '2', when asked 'I am claiming for the following number of days' you should supply '2' (this is 1/3 of 6 eligible days from day 3).

In all the above scenarios, if you are claiming on the basis of less than £30k salary you are eligible to claim for an additional day, since you will be eligible for payments from day 2. If you are making a non-staggered claim you can simply add 1 to the response on the form when asked how many days have been deducted and how many days you are claiming for. For staggered claims you are recommended to add 1 to these responses on the final claim occurrence (in March).

Note – you can only supply whole numbers when making claims (for whole days), for fractional claims representing less than whole day claims please round the fraction/decimal to the nearest figure when asked how many days have been deducted and how many days you are claiming for, your claim will be calculated from your payslip supplied as evidence.

For further advice on the Fighting Fund please contact the Fighting Fund team at [fightingfund@ucu.org.uk](mailto:fightingfund@ucu.org.uk) For additional support, please contact the branch committee.

### Local Fund

When claiming for our branch 'Local Fund', please supply the total number of days you took action when completing the Local Fund webform (if you work part time, you can supply this as a decimal if required). For either non-staggered or staggered deductions, please make a single claim declaring the total days of industrial action. If you opted for staggered deductions please supply scans of declared strike days shown in CORE (My Time) or comparable information indicating days you took action, this will result in a single payment for the total days (avoiding the need for multiple applications to the Local Fund over several months). For further advice on the Local Fund please contact the branch committee <http://ulivucunews.org.uk/contact-us/>

**Note** – you should not claim for more than the sum of total deductions when applying collectively to the local and national funds. The funds cannot collectively compensate for more than you earned. However, for additional financial difficulty incurred as a consequence of the action (beyond salary deductions) - such as essential caring, housing or other urgent costs - please discuss these with the branch.